

**Johnson C. Smith University**  
**Office of Government Sponsored Programs and Research**  
**Notice of Intent to Submit Proposal Form**

<b>Principal Investigator/Project Director:</b>		
<b>Title:</b>		
<b>Department:</b>		
<b>Phone:</b>	<b>Fax:</b>	<b>Email:</b>
<b>PROPOSAL INFORMATION</b>		
<b>Funding Agency:</b>	<b>Letter of Intent Due Date &amp; Time (if applicable):</b>	
<b>Program/Opportunity Title:</b>	<b>Full Proposal Due Date &amp; Time:</b>	
<b>Funding Opportunity/CFDA #:</b>		
<b>Estimated Notification of Award Date:</b>		
<b>Requested Award Amount:</b>	<input type="checkbox"/> <b>New</b> <input type="checkbox"/> <b>Continuation</b> <input type="checkbox"/> <b>Renewal</b> <input type="checkbox"/> <b>Resubmission</b> <input type="checkbox"/> <b>Supplemental</b>	
<b>Does this proposal require IRB Approval?</b>	<b>Will this proposal involve collaboration with other institute(s)?</b>	
<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b>	<input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b> If yes, please list the names of the collaborators and their affiliations:	
<b>Submission Information:</b>		
Is this a collaborative venture? <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/> <b>Unsure</b> Is this a limited submission opportunity? <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/> <b>Unsure</b> Is cost sharing or matching cost required? <input type="checkbox"/> <b>Yes</b> <input type="checkbox"/> <b>No</b> <input type="checkbox"/> <b>Unsure</b> If yes, what is the minimal percentage and/or amount required? _____		
<b>Proposal Approvals and Signatures:</b>	<b>Please submit this form to Ms. Stefanie Leak, <a href="mailto:sleak@jcsu.edu">sleak@jcsu.edu</a>, or Ms. Anna Cao, <a href="mailto:xcao@jcsu.edu">xcao@jcsu.edu</a></b>	
<input type="checkbox"/> <b>Approved</b> <input type="checkbox"/> <b>Disapproved</b>	<b>Office of Government Sponsored Programs and Research</b>  <b>Biddle Hall, Suite 300</b>  <b>Tel: 704-378-1130; 704-378-3514</b>	
_____ Signature of PI/PD                                      Date		
_____ Signature of Department Chair/Head                      Date		
_____ Signature of Dean    Date		